



SPONSOR CHECKLIST

- Correct text listing of your company: _____
- Submit approved color logo in eps or jpg format New logo ____ Use last year's ____
- Completed Program Ad Contract (Camera ready art due by 07.20.2020)
- Completed Sponsor Checklist (this document)

| | Ovation Sponsor | Applause Sponsor | Producer Sponsor |
|---|--|--|--|
| Sponsorship Spotlight Shows | 4 shows 1. _____ 2. _____ 3. _____ 4. _____ | 2 shows choice order 1. _____ 2. _____ 3. _____ 4. _____ | 1 show choice order 1. _____ 2. _____ 3. _____ |
| Provide 5-10 volunteers for sponsored show(s) | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |
| Showcase a pop-up banner in the lobby | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |
| Display table in lobby | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |
| Provide a program book insert | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |
| Reserve tickets for sponsored shows | 4 tickets/show <input type="checkbox"/> Yes | 2 tickets/show <input type="checkbox"/> Yes | 2 tickets/show <input type="checkbox"/> Yes |
| Meet/greet the performers | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |
| Reserve ad space in program | <input type="checkbox"/> 2 page ad spread OR <input type="checkbox"/> 2 separate full-page ads | <input type="checkbox"/> full-page ad | <input type="checkbox"/> half page ad <input type="checkbox"/> full-page ad (\$225 additional) |

Signed _____ Date _____

THANK YOU! Please send your completed form to development@cityoperahouse.org